

Log into  and go to your gradebook.

Service High School - T Service HS 17/18

**School Calendar**  
October 2017

1/2017 Sun	
2/2017 Mon	
3/2017 Tue	
4/2017 Wed	
5/2017 Thu	
6/2017 Fri	
7/2017 Sat	
8/2017 Sun	
9/2017 Mon	
0/2017 Tue	
1/2017 Wed	
2/2017 Thu	
3/2017 Fri	
4/2017 Sat	
5/2017 Sun	
6/2017 Mon	
7/2017 Tue	
8/2017 Wed	
9/2017 Thu	
0/2017 Fri	
1/2017 Sat	
2/2017 Sun	
3/2017 Mon	
4/2017 Tue	
5/2017 Wed	
6/2017 Thu	
7/2017 Fri	
8/2017 Sat	
9/2017 Sun	
0/2017 Mon	

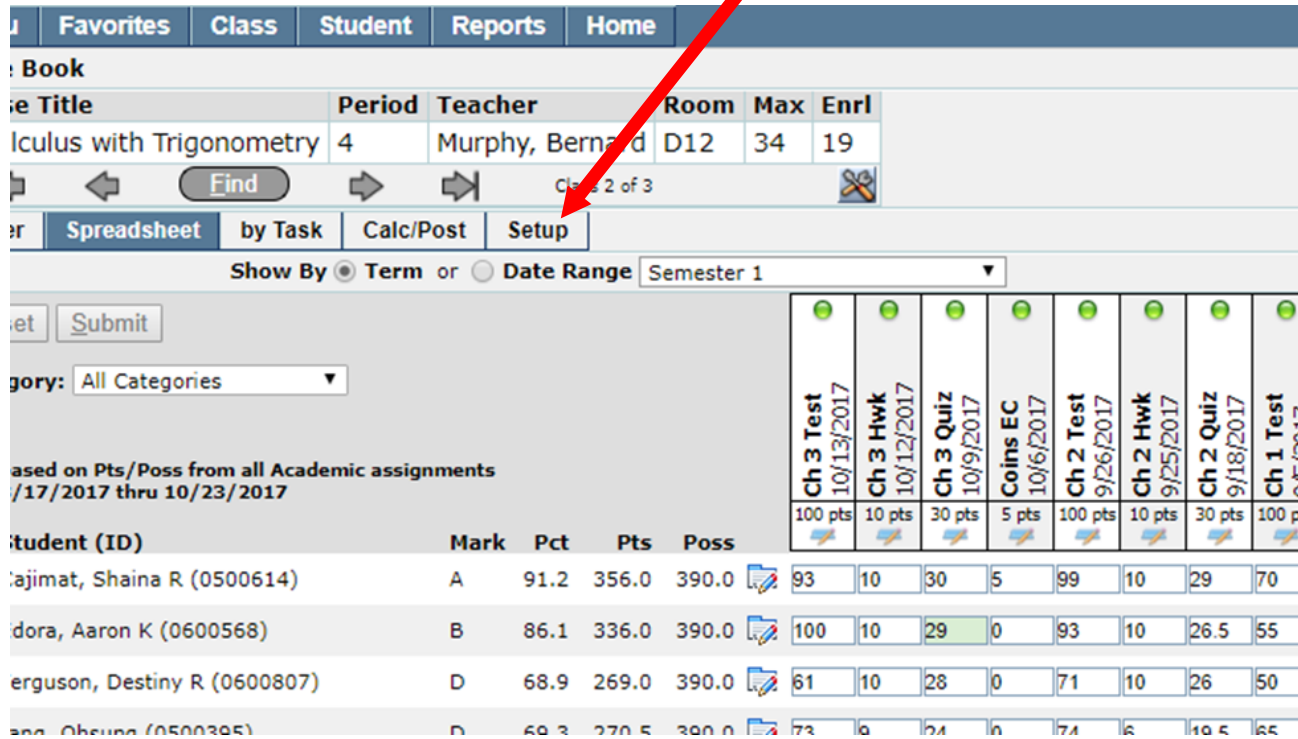
**My Favorites**

My Favorites
Grade Book
Grade Book Task Summary Rpt
Class Attendance
Seating Chart Rpt
Grade Book Task Summary Sheet Rpt

**New Notifications**

No New Notifications to display

# Click on the 'Setup' button



The screenshot shows a course management interface. At the top, there are navigation tabs: Favorites, Class, Student, Reports, and Home. Below these is a table with columns: Book Title, Period, Teacher, Room, Max, and Enrl. The first row shows 'Calculus with Trigonometry', '4', 'Murphy, Bernard', 'D12', '34', and '19'. Below the table is a 'Find' search bar and a 'Class 2 of 3' indicator. A red arrow points to the 'Setup' button in a row of buttons that also includes 'Spreadsheet', 'by Task', and 'Calc/Post'. Below the buttons is a 'Show By' dropdown menu set to 'Term' and 'Semester 1'. A 'Submit' button is visible on the left. A category dropdown is set to 'All Categories'. Below this is a note: 'Based on Pts/Poss from all Academic assignments 9/17/2017 thru 10/23/2017'. The main table has columns for Student (ID), Mark, Pct, Pts, Poss, and eight assignment categories: Ch 3 Test (10/13/2017), Ch 3 Hwk (10/12/2017), Ch 3 Quiz (10/9/2017), Coins EC (10/6/2017), Ch 2 Test (9/26/2017), Ch 2 Hwk (9/25/2017), Ch 2 Quiz (9/18/2017), and Ch 1 Test (9/14/2017). The table contains data for four students: Shaina R. (0500614), Aaron K. (0600568), Destiny R. (0600807), and Chhuna (0500395).

Student (ID)	Mark	Pct	Pts	Poss	Ch 3 Test 10/13/2017	Ch 3 Hwk 10/12/2017	Ch 3 Quiz 10/9/2017	Coins EC 10/6/2017	Ch 2 Test 9/26/2017	Ch 2 Hwk 9/25/2017	Ch 2 Quiz 9/18/2017	Ch 1 Test 9/14/2017
Sajimat, Shaina R (0500614)	A	91.2	356.0	390.0	93	10	30	5	99	10	29	70
dora, Aaron K (0600568)	B	86.1	336.0	390.0	100	10	29	0	93	10	26.5	55
erguson, Destiny R (0600807)	D	68.9	269.0	390.0	61	10	28	0	71	10	26	50
ana, Chhuna (0500395)	D	69.3	270.5	390.0	73	10	24	0	74	10	19.5	65

Grade Book		
Course Title		
Precalculus with Trigonometry		
←	←	Find
Roster	Spreadsheet	by Task
Setup Areas		
Preferences		
Options		
Categories		
Grading Scale		
Scoring Options		
Groups		
Assignments		
Copy Setup		
Configuration		

Click on **Options** button in the left setup area



Calculate Student Grades Using

- Point Calculation Method
- Percentage Calculation Method

Default Mark Type: Academic

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Missing Assignment Scores

- Count As Zero In Grade Calculations
- Are Not Counted In Grade Calculations

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Assignment Publishing (Profile, ParentConnection)

- Do Not Share Assignment Information
- Share Assignment Information With Those Permitted Access

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- Do Not Display Calculated Gradebook Mark
- Display Current Calculated Gradebook Mark

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- Do Not Display Calculated Gradebook Mark Percentage
- Display Current Calculated Gradebook Mark Percentage

Calculated Marking Term To Display: Semester 1

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- Do Not Display Assignment Class Average
- Display Assignment Class Averages

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- Do Not Display Assignment Percentage Value
- Display Assignment Percentage Value

Then change your  
**Calculated Marking  
Term To Display:**

Set this to show  
**Semester 1**

then... 

On the right  
click all of your  
semester 1  
classes.

**Hit Submit.**

<input checked="" type="checkbox"/>	Term	Pd	Crs-Sect	Apply Class Options To Course Title
<input checked="" type="checkbox"/>	S1	2	H9090-3	Aide, Teacher
<input checked="" type="checkbox"/>	QA	4	H1662-3	Precalculus with Trigonometry
<input checked="" type="checkbox"/>	QA	5	H1662-1	Precalculus with Trigonometry

You will need to do this  
again to set it up for  
Semester 2 in January.